

**Minutes of  
Dixboro UMC Leadership Council Meeting  
Thursday, March 5, 2020 7:00 to 8:30 PM**

**Present:** Pastor Jeanne Garza, Barbara Scheffer (chair), Kenn Scheffer (Trustees), Charles Engle (Financial Sec.), Mary Turfe (Lay Leader), Brent Howlett (Rep to Annual Conf.), Jayne Worthy-Howlett (Pres. DUMW), Harold Tuckett (VCI Coord.), Marilyn Pobanz (SPRC), Randy Hucks (Treasurer)

**Devotional time** shared by Mary Turfe. Harold suggested we rotate this and he agreed to do so for the next meeting.

**Minutes of January 9, 2020** approved as distributed

**Business:**

**7:00 to 8:00**

1. Moving forward from Goals Workshop with VCI Coach

- a. Revised Vision Statement approved electronically by Leadership Council: 2-12-20  
**Dixboro Church is an inclusive faith community living and serving through God's love.**
- b. Harold will be coordinating plans for developing goals for administrative program areas (Trustees, SPRC, Finance) and ministry teams currently identified as Nurture/Outreach/Witness but these will be modified as noted below.
- c. Draft of ideas for reorganization of Ministry Teams discussed based on the handout that was also distributed electronically prior to the meeting. Barb and Rev. Jeanne prepared this draft prior to meeting with LC. Discussion this evening came up with an alternative plan for **5 ministry teams**. See below
  - i. **Hospitality Team:** focus on all Sunday worshipers, others using church facilities and grounds, and Coffee Hour. Harold interested in leading this ministry team.
  - ii. **Visitation Team:** Home visits, hospital visits, meals for recently hospitalized folks, new babies. Cathy Freeman and Barb Scheffer interested in co-leading this ministry team.
  - iii. **Fellowship Team:** Community events (trivia night, Easter Egg Hunt, picnics on the Green), collaborations with DVG. We need to ask if Patty Burns willing to continue to lead this ministry team.
  - iv. **Mission Team:** focus on mission activities locally (e.g. Habitat), regionally and internationally. Need a team leader/s for this team.
  - v. **Discipleship Team:** focus on Christian education. Brent is interested in leading this ministry team.
- d. Role of the team leaders and more detail of team's responsibilities need to be finalized.

2. Follow up on last meeting's discussion of Chapter 7- Church Council ("Simple Governance")

- a. Rev. Cathy coordinated team leaders for planning events on church calendar. We need to clarify with Kathleen how can we all access the calendar for corrections, additions.
- b. All agreed that Administrative Team Leaders and Ministry Team Leaders do not need to report at each Leadership Council Meeting. If issues need discussion, leader needs to notify LC chair so agenda can include time. Also recommended that all teams reporting focus on "how tasks moving forward address the team's goals". Formal reporting from the team leaders should occur during Leadership Council once a quarter.

- c. Town Hall Meetings were considered a good idea for keeping congregation well informed on issues. A Town Hall meeting will be planned for late September, 2020 to share with the congregation the updated governance model at DUMC. Barb will work with Jeanne to coordinate this meeting which will probably be held during or after Fellowship Hour on Sunday.
- d. All agreed that providing the congregation with copies of the summary of chapter 7 (Church Council) was probably not needed at this time as we have done more adapting of the ideas than adopting them.
- e. Handout of potential areas needing written Policies and Procedures given. All LC members asked to review and bring back their ideas to next LC meeting.

### 3. Finance Report- Randy

- a. Electronic vote by LC on budget- approved. Included here to document approval.
- b. Randy was thanked for his contribution of financial status to latest e-CHIMES. Financial information will continue to be shared this way.

### 8:00 to 8:30

- 4. Other agenda items from Clergy
  - a. Sunday attendance growing
  - b. New members joining church on the Sunday before Pentacost
- 5. Update- "Getting To Know You" events in homes: 52 members completed, 20 more interested for Spring gatherings. All continue to find this a useful activity.
- 6. Marilyn shared the work of SPRC and a new job description for position of Director of Music. She noted that some of the role components will be used if and when the position needs filling in the future.
- 7. Trustees update- Kenn
  - a. Plans for a Trustee meeting this month to discuss a variety of issues including safety awareness.
  - b. Members shared concerns about some of the outdoor lighting that is not functional
- 8. Handout on "Everything You Wanted to Know About the Dixboro Village Green, Inc. & the Dixboro Farmers' Market" available to folks who would like to see it.
- 9. Help for Easter Breakfast: Randy Hucks, Brent Howlett, Jayne Worthy-Howlett, Harvey Garza, Barbara Scheffer, (?) Patty Burns.
- 10. Agenda for next meeting, **April 2, 2020: (Note change in date)**
  - a. Devotional time- Harold
  - b. Follow through on development of 5 new/revised Ministry Teams: Titles of the Teams, roles of the teams, team leaders chosen, timeline for written goals and objectives to be developed.
  - c. Status of the Administration Teams (Trustees, SPRC, and Finance) Goal Development with measurable outcomes. Preferably written goals AND outcomes. -Harold
  - d. Follow up on LC members' thoughts on Policy and Procedure needs
  - e. Can we find a web master in congregation?
- 11. Closing prayer- Brent